

- Complete steps 1 through 3 in the below screen:
 - (1) Closing date and time
 - No earlier than 24 hours from request
 - Texas loans please allow 48 hours for Attorney review and doc prep.
 - Package signing type
 - Wet Sign ONLY
 - (2) Settlement Agent Info
 - Accessible from Cardex database (instructions in Resource Cetner)
 - (3) Comments
 - Add any additional information that may be helpful to our closer(s)

1

Closing Date Requested

Date:

Time: :

Package Due By:

Package Signing Type:

Pre-Paid Interest Credit at Closing:

2

Settlement Agent Info

Company:

Address:

City:

Tel:

Fax:

Email:

Email Package to:

3

Comments

✓